

Name of the Location	Holy Innocents Indian Orthodox Church							
Location	Briton Ferry , Neath SA11 3YY							
Person Supervising safety	Health and Safety officer / Vicar / Office bearers ( Committee members )							
Person exposed	Vicar / alter servers	X	Member of Parish	X	Children	X	Young person	X
	New/expectant mothers	X	Vulnerable persons	X	Others ( if please specify)			
					Members of public			X
					Visitor to Parish			X
					Contractors and external worker			X
Estimated total numbers persons at risk								

Significant Hazard	Risk of transmitting COVID -19 to other due to the identified risk listed below
Who might be harmed	All the personal listed above who may have access to the church premises at different time of the day and time of their visit to the Church building / Sunday school (parish hall)
How is the risk controlled	<ul style="list-style-type: none"> <li>• Every church member has an option to attend church service online - live stream to avoid face to face or close contact and avoid accessing church premises.</li> <li>• All Parishioners and visitor to the church should follow the guidelines issues to them as part of open church services. (these guidelines are issues separately under the heading of 'Covid precautions' and need to be followed all times )</li> <li>• All attendance to church services are to be encouraged with prior appointment</li> <li>• The maximum number of households attending the church services are limited to 20. With a maximum of members per household as 6 and minimum of 1</li> <li>• Any Parishioners attending alone will be designated with a single chair in the front of the church with 2 meter distance apart each .</li> <li>• Whilst in the church all member attending the church service will have to follow the guidelines and instruction of pre-arranged H&amp;S personal or guide to ensure safety of all attendees ( All instructions have to be strictly followed at all</li> </ul>

time whilst attending the church service )

- Entry to the Church building and Sunday school building is subjected to temperatures checks and being satisfactory and < 37.8 degree Celsius. This record should be kept for health and safety audit, review purpose and to comply with the current Government guideline on regulations regarding access to Public and Religious service buildings. This recorded information should be saved for access in shared Area/Health and Safety/COVID 19- files
- Instructions on the order and guidelines of the church services must be followed whilst all individuals are within the church premises.
- All Parishioners attending service from the same household would be instructed to attend the whole service from the area allocated to avoid close contact between families from other household. This includes adult and children.
- The whole area of the church floor would be predesigned with access and exit route and allocated with managing 2-meter distances between two household. Parents are to manage movement their children or to attend services from the balcony area at all time to comply with arrangement.
- Every personal accessing the Church as well as Sunday school buildings including the communal toilets have been instructed to follow the strict guidelines and circular issues for all Parishioners accessing the services via prior arrangement.
- All Parishioners are issued with COVID19 related memos and information supplied from Diocese and the Parish managing committee and must follow government and public health latest advice at any given time since this continues to change regularly.
- All Parish members have a personal responsibility to ensure that if they have any concerns about their health due to existing medical health conditions are to seek medical advice from your GP prior to attending service for viability of accesses to church building under their advice .
- All individuals attending the church have personal responsibilities including member of their family .This includes refraining from coming to church service or entering the church or get referred for testing if symptomatic ( or outbreak) and or have been referred for testing without symptoms .
- If any member of the family is self-isolation or being advised so whilst symptomatic to inform the church secretary immediately and refrain from attending church services as a family.
- PHW will also be notified of anyone symptomatic whilst attending the church service as per regulation and would to asked to leave the premises immediately. PHW should be contacted on 0300 [003 0032](tel:0030032). We can seek advice from PHW regarding any concerns related to individuals and ask for someone from the closed settings team to contact us for advice.
- All Parishioners are to follow regular hand hygiene, ongoing infection control and additional cleaning practice.
- Regular temperature checks as well as other symptoms monitoring and vigilance to be continued on days of church services and address concerns immediately.
- Follow all Infection Control and Enhanced cleaning procedures using specified products and cleaning materials

	<ul style="list-style-type: none"> <li>• Currently all non-essential visits to the buildings to be cancelled regardless of COVID status. Prayer and church services to be arranged to the minimum and where possible encourage for more online attendance</li> <li>• For anyone else in the church who starts displaying symptoms, then need to stay encourage for the household to attend services from home for 7 days from when the symptoms appeared, regardless of what day they are on in the original 14 day isolation period .</li> <li>• Wash hands regularly for 20 seconds, each time using soap and water, or use hand sanitiser provided .</li> <li>• Contact your GP or NHS Wales direct on 08454647</li> <li>• For a medical emergency dial 999</li> <li>• No parishioners or their family are permitted to enter the church where suspected or affected individual within the household</li> <li>• Everyone must follow all good hygiene and safe disposal practice when wearing PPE. This included, masks and gloves .</li> <li>• The church would be able to supply mask and gloves if required when attending the church services .</li> <li>• Dispose of waste as per guidelines as detailed previously in this RA</li> <li>• Follow all Infection Control and Enhanced cleaning procedure</li> </ul>
Likelihood	Medium/High due to client group we work with who may not adhere to instructions
Severity	Medium - High Variable depending on other risk factors such as underlying health conditions/ outbreak
Risk factors	Variable depending on safe practice, compliance of staff and individuals, more susceptibility factors eg , pre existing health
Acceptable	